

**Wednesday Oct. 4. 2017**

**BCC Minutes at Dickies BBQ/Midvale UT**

Attending: Peter Westbrook, Kean Healy, Steve Holden, Cheryl Holden, Laurie Googasian, Barbara DeBry, Colleen Minson, Don Williams, Iris Buder-Jensen, Bob Basque, Maria Fruin

**Presentation to Board-Scott Czaja CPA/WSRP Accounting Firm/Salt Lake City**

Tax Account for Non-Profit Organization preparing the BCC 2016 **10-990 Tax Return**. The **10-990** return is open for public inspection because of BCC's 'nonprofit' 501C3 exempt status with the IRS-which is standard for all charities. The prepared tax return is approximated 30 pages long. Stated in the return is \$142,000 in Gross Revenue \$136,000 Expenses, \$219,000 cash on hand. Little Red Riding Hood is the main listed event/fund raiser for the organization. It is recommended that BCC adopt a "Whistle Blower Policy", "Destruction and Retention Policy" and "A Conflict of Interest Policy". All three of these policies have been drafted and will be presented to the BCC Board prior to the filing of the 2016 return. All member of the BCC Board must have the opportunity to view the prepared document and will be electronically filed with the IRS.

A copy of the 1026 Return and all adopted new policies are available for review through the BCC President-Peter Westbrook.

Mr. Czaja recommends that BCC is registered annually with the State of Utah Division of Consumer Protection for public disclosure. This has an annual fee of \$100. This fee was presented and approved by the BCC Board.

**-Iris B-J.**

Presentation of "Whistle Blower Policy", "Destruction and Retention Policy" and "A Conflict of Interest Policy" for adoption by BCC Board as per CPA firm recommendation prior to approval and submission of 2016 BCC **10-990 Tax Return**.

All three policies were presented, explained, adopted and approved by BCC Board.

The 2016 **10-990 Tax Returns** were adopted and approved by the BCC Board and ready to be filed with the IRS. Iris Buder Jensen/Treasurer will advise CPA Firm to file.

Final donations for 2017 BCC Little Red Riding Hood Event were presented to the BCC Board. All line item donations are included in ANNEX I at the end of these minutes. BCC Board discussed at length recommendation to make a special donation this year from income earned from 2017 LRRH to the Huntington's Disease Foundation in behalf of **Andrew Bishop**-BCC club member who has the disease and rode this year with his father in the LOTAJA event.

It was noted: BCC has been diligent about budgeting and is healthy and in a good position financially.

BCC Board adopted & approved recommended 2017 LRRH Donations as presented. (See ANNEX I)

It was discussed and presented that Andrew Bishop be presented as the BCC Rider of the Year at the banquet. It was also recommended that Andrew Bishop become a "Permanent of BCC". This was voted on and approved by the board.

**-Peter W.**

Upcoming Elections for 2017-2018. Lance Gallegos will coordinate elections- election chairperson.

Road Captain-If anyone outside the BCC Board wants to run for Road Captain this would need to be approved by unanimously by the Board in advance. The BCC By-Laws are specific about the duties and responsibilities for the Road Captain position. It was discussed and recommended the implementation of Series Coordinators to help with Series Rides.

Elections to be held November 7- 10. 2017

**-Barbara D.**

September 2017 BCC Board Meeting Minutes presented and approved by board

**-Colleen M. Tricky Treat Ride 2017**

Details coordinated for ride to be held October 28. 2017. There will be a 7:30AM Volunteer Ride added to calendar. Prizes were also discussed.

**-Kean H.**

If a ride is deemed not safe or potentially hazardous, the Road Captain and any BCC Board Member can cancel a ride; the ride in question will not be a sanctioned ride by the club-with no rider credit received.

It is recommended that temps of 37F or wet roads should be cancelled due to safety concerns.

Safety on rides should always be a #1 concern for all riders/members of the club.

**-Don W.**

State of Utah Park passes-Board approved and voted to purchase 3 new passes for club use.

Members only need to ride 18-19% of club rides to qualify for a BCC Club Jersey

“Make up Series Rides” can be rescheduled but not duplicated by riders who were able to ride the originally scheduled “Series” evening ride when it was not cancelled and ridden.

**Next Meeting: November 16. 2017-Trek Salt Lake Bike Shop**

**ANNEX I-BCC October Board Meeting 2017**

**LRRH Donations/Expense Report 2017**

<b>Recipient</b>	<b>Type of Donation</b>	<b>Amount</b>	<b>Comment</b>
Huntsman Cancer Foundation	BCC Donation	40,000.00	Charity Partner
Lewiston City	BCC Donation	1,750.00	Rest Stop City
Amalga City	BCC Donation	750.00	Rest Stop City
Benson Ward House	BCC Donation	750.00	Rest Stop Org
Mendon City	BCC Donation	-	Rest Stop City--Not used in 2017 since Road to Mendon Closed.
Newton City	BCC Donation	750.00	Rest Stop City
Weston City	BCC Donation	750.00	Rest Stop City
Preston Animal clinic	BCC Donation	250.00	Rest Stop Org
BARC (Bridgerland Amateur Radio Club)	BCC Donation	1,750.00	Radio Communications
Cache County Sheriff	BCC Donation	500.00	Law Enforcement Support
Utah Highway Patrol (Fallen Heroes Foundation)	BCC Donation	500.00	Law Enforcement Support
Brighton Ski Patrol	BCC Donation	500.00	Loan of Medical Equipment. Curt is a member of the Brighton Ski Patrol
Bike Utah	BCC Donation	5,000.00	Charity Partner
Donation to Huntington's	BCC Donation	7,500.00	Charity Partner
	<b>Total Cash Donations</b>	<b>60,750.00</b>	Charity Partner
Huntsman Cancer Foundation	<b>Rider, Vendor Fees, Auction Other donations less Action Expenses</b>	<b>29,592.58</b>	Charity Partner
Huntsman Cancer Foundation	<b>Complimentary Heroes Registrations</b>	<b>4,130.00</b>	59 HHH Riders
	<b>Total Cash and In-Kind Donations</b>	<b>94,472.58</b>	
	<b>Huntsman Hometown Heroes Donation</b>	<b>\$40,000.00</b>	Direct to Huntsman 59 HHH riders in 2017
	<b>Total Donations</b>	<b>134,472.58</b>	
	<b>Huntsman Cancer Foundation Summary</b>		
	<b>BCC Donation</b>	<b>40,000.00</b>	
	<b>Rider, Vendor Fees, Auction Other donations less Action Expenses</b>	<b>29,592.58</b>	
	<b>Complimentary Heroes Registrations</b>	<b>4,130.00</b>	
	<b>Huntsman Hometown Heroes Donation</b>	<b>40,000.00</b>	
	<b>Total Huntsman</b>	<b>113,722.58</b>	















