



**Bonneville Cycling Club  
Board Meeting – Agenda & Minutes**

**December 2, 2016**

In Attendance: Peter W, Maria F, Lori S, Penny P, Liesa S, Tim S, Kean H, Laurie G, Iris B, Barbara D, Colleen M, Dean Z, Cheryl H, Steve H, Bob L

**To be submitted to BCC Board for approval 1/12/2017**

Timing	Agenda & Presenter	Discussion	Follow-up (Who, What, Where, When)
6P	Welcome and Dinner <b><u>New Board 2016-2017:</u></b> Peter Westbrook President Maria Fruin Past President Laurie Googasian Vice President Barbara DeBry Secretary Don Williams Road Captain Iris Buder Treasurer Kean Healy Membership Steve Holden Webmaster Cheryl Holden Newsletter Colleen Minson Member at Large Dean Zenoni Member at Large Bob Lange Member at Large		
6:30PM-6:45PM	Peter W Topic Points	<ul style="list-style-type: none"> <li>-Polar Bear Ride Discussion</li> <li>-Date Options</li> <li>-Location option-Holladay City Center</li> <li>-Ride will be shorter</li> <li>-General Membership Meeting to follow</li> <li>-Aug. 19<sup>th</sup> Picnic Reserving North Pavilion at Draper Park all day</li> <li>-Winter workout is underway/members get 10 miles per week</li> <li>-Endurance Show Feb. 3-4</li> </ul>	<ul style="list-style-type: none"> <li>-Need to check with Road Caption on Polar Bear Ride date</li> <li>-Check with Bob Renwick about using the Cottonwood Presbyterian Church again</li> <li> </li> <li>-Liesa to take care of details for booth</li> <li>-Need to ask for volunteers to help/they will contact Liesa</li> <li>-Advise members that there are great seminars</li> </ul>

		<p>-Bike Ambassadors – SL County and Bike Utah/Contact Person is Rudy Mathis/Looking for people who commute/March 14. 2017</p> <p>-Bike Summit is March 14. 2017/BCC did this last year/\$3000 donation/run by Phil Sarnoff with Bike Utah/Board agreed that we should be involved again this year but not sure how much to donate yet/Club donated a large amount of money to initially get Bike Utah up and running</p>	<p>available at the show</p> <ul style="list-style-type: none"> <li>-We only get two complimentary passes to enter show</li> <li>-Peter to double check what fliers we have left over from last year and BCC swag to give away</li> <li>-If people want to be a Bike Ambassador, contact Peter W.</li> <li>-Volunteer hours are given</li> <li>-Put Bike Ambassador details in the BCC Newsletter</li> <li>-Double check that Bike Ed is in the BCC Newsletter</li> <li>-Will need to decide by next board meeting how much we want to donate to the Bike Summit</li> </ul>
6:45PM-6:50PM	Maria F	<p>-Welcome new board Prepared a month to month breakdown of BCC Board Responsibilities</p> <p>-Encourage new board members to read BCC Club By-Laws</p> <p>-Welcome everyone and have fun</p> <p>-Board Membership fees are comped when you are serving on the board</p>	-Attach prepared BCC Board Responsibilities to meeting minutes
6:50PM-6:55PM	Lori S	-Update on Awards Committee for January 21. 2017 BCC Awards Banquet/everything is moving along and is under control	-Invitation to Banquet should be sent out first of January on website and to membership
6:55PM-6:58PM	Laurie G	<p>-Met with Phil Snaroff to discuss things BCC can do to help Bike Utah</p> <p>-They have a successful youth cycling program that requires \$90K to run and are always looking for any funding they can</p>	-No Action taken
6:58PM-7:10PM	Iris B	<p><b>-BCC has \$20K in checking/\$12K cash on hand</b></p> <p>-Some awards payments are still outstanding including catering charges for banquet/Advocated monies for banquet have been set aside</p> <p>-Club is finally in better shape than last year</p> <p>-New officers need to do signature cards on club checking account</p>	-Barbara D. and Peter W. need to go to American First Credit Union and

		<ul style="list-style-type: none"> <li>-Resetting all new passwords for new board for on-line banking</li> <li>-Everything will be updated in the next few weeks</li> <li>-Needs to update new board information with the State of Utah Department of Corporations</li> <li>-If you host a board meeting you are comped by club about \$10 p/person for food</li> <li>-Iris is learning and updating Quick Books for the club</li> <li>-Meeting with club accountant</li> <li>-Iris is doing quarterly reports instead of accountant for club</li> <li>-Budget upcoming</li> </ul>	<p>sign signature cards ASAP</p>          <p>-2017 Budget should be ready for next BCC Board Meeting</p>
7:10PM-7:15PM	Steve H	<ul style="list-style-type: none"> <li>-BCC club data base is very large</li> <li>-Working with web developer/TITAN to keep things updated (Tyson)</li> <li>-We are covered with the monies allocated for the developer</li> <li>-Web developer does about 3 hours of work a month on club website</li> </ul>	-Will put 2017 Awards Banquet on BCC website
7:15PM-7:25PM	Cheryl H	-Working on Dec. Newsletter and compiling articles	<ul style="list-style-type: none"> <li>-Will promote Awards Banquet &amp; Polar Bear Ride/A-Z Ride Leader training/Winter Workout in upcoming BCC Newsletter</li> <li>-Need to clarify Winter Workout detail</li> <li>-Encourage everyone to sign up early for the banquet</li> </ul>
7:25PM-7:40PM	Kean H	<ul style="list-style-type: none"> <li>-Winter workout to imputed on a spreadsheet and updated at the end (survey attached to Nov. 2016 minutes)</li> <li>-Fall Survey Results presented to board members (attached)</li> <li>-Survey was intended to see how members feel about the club/likes and dislikes</li> <li>-How to move forward and where to go for direction of club</li> <li>-Wants the survey to be utilized and applied</li> <li>-Feels it is important to do an annual survey for members to communicate likes/dislikes/suggestions</li> <li>-Be cautious not to do too many survey's</li> </ul>	<ul style="list-style-type: none"> <li>-Board members to look at results of survey and prepare any questions to be discussed at next board meeting</li> <li>-Next meeting board to discuss things club can do as a result of concerns/ideas communicated in survey</li> <li>-Results should also be discussed and mentioned at the Polar Bear Membership Meeting</li> </ul>

		-28% of Club Members responded to survey -33% of active members had definite feelings about how the club does things	-Look into using Google Forms to save \$ on survey's -Put a comment in the Dec. newsletter to the membership thanking them for participating in the survey and that results are forthcoming <b>-LRRH no one will be turned away for missing 1 ride to qualify</b>
7:40PM-7:48PM	Barbara D	-New Board Meeting Contact Sheet	-Check names and information for accuracy
7:48PM-7:49PM	Colleen M	-New Board Member/Intro to BCC Board	
7:49PM-8:00PM	Dean Z	-New Board Member/Intro to BCC Board	-May submit some of his cycling projects in the BCC Newsletter and offer benefits for participation to members
8:00PM-8:01PM	Peter W	-We are a club of cyclist	-Encourage members to set goals and share them with other members
8:01PM-8:05PM	Bob L	-Likes to volunteer	-Volunteered to be 2017 Volunteer Coordinator
8:15PM Adjourn	Next Meeting	January 12, 2017 6:00PM Performance Bike 2100 S. 300 W "Shop Night & Pizza"	-Peter to bring refreshments -Board meeting open to all members

## BCC Board Responsibilities (by Month)

### December (new board transition month)

- Board transition meeting
- Final banquet check off
- Pick date for summer picnic (reserve spot—usually Draper Park)
- Discuss possibilities for sponsorships/donations for the year
- Master calendar for next year begins/cross check with UT fee events

### January

- Polar bear and general meeting #1
- Operating Budget estimates
- Little Red Registration opens (end of month registration money influx)

### February

- Follow-up awards distribution for non-attendees
- Volunteer opportunities for the year mapped out
- Spring Fling

### March

- Little Red update from LR committee chair (Curt)
- Utah Bike Summit (Usually in April but March this year)
- Riding season begins

### April

- General meeting #2

### May

- Little Red-final prep

### June

- Little Red (first Saturday of June)

MS at end of month has much BCC involvement

### July

- Award committee development

RIDE your bikes

## August

- Club picnic and General meeting #3
- Election committee chair and timeline
- Little Red chair briefing (at picnic mtg)

## September

- Encourage election participation

## October

- General mtg #4 (usually after Tricky treat lunch)
- End of mileage year
- Awards list and sizes
- Election ballots and electronic and mailed

## November

- New mileage year begins
- Election results
- End of year donations discussed