



**Bonneville Cycling Club
Board Meeting – Agenda & Minutes**

June 22, 2016
Location: Maria's House
Time: 6 p.m. Meeting

In attendance:
Excused: Kean

Timing	Agenda Item & Presenter	Discussion	Follow-up (Who, What, When)
6	Welcome and dinner		N/A
6:20-6:40	Tax man <ul style="list-style-type: none"> • Brief on 501c3 items we are not taking into account 	<ul style="list-style-type: none"> • Presentation by Scott CPA- has always worked with non-profits. The firm he works for is WSRP. He is the Treasurer for the Catholic Foundation of Utah. • There may be a financial liability for Board Members in that if they know something wrong is going on and do not say anything, there could be up to 20% personal liability • IRS/state/consumer protection all watch over non-profits • Need to use Quick Books for better details & documentation • W9's can be signed by any board member who is eligible to vote, not just the treasurer • No problem with excess money in the bank, our amount is small • Our 990 (IRS filing) looks really good • Some questions that need to be answered: • Has the organization provided a copy of form 990 to all of its governing board members before filing the form? • Does the organization have a written conflict of interest policy where officers, directors, trustees, other key employees disclose annually any interest that would give rise to conflicts? We should be asking this annually. • We should register as solicitors c/o our donations. 	

		Cost will be \$100 per year	
6:40-7	<p>Maria: President</p> <ul style="list-style-type: none"> • Discussion on Safety Briefing items and what, if any consequences for those riders who do not follow. • Making BCC FB page a group page • F/U on discussion regarding left over LR food • Website review request from outside entity for their website 	<ul style="list-style-type: none"> • How do we enforce rules when riders are participating in unsafe behavior, such as red lights, crossing wheels, passing on the right, & earbuds, etc. • First we will give a warning and then members may lose ride miles for the ride if the behavior continues • We will make BCC's Facebook page a group page so anyone can post to it. All board members will be moderators and can approve posts • Extra food/Steve Higgins-In recent years the leftover food has been donated to the Food bank. Maria requested that he get an "in-kind" donation receipt • No interest from Board Members in participating with the review of a website from England • Reservations have been made for the summer picnic August 20th 	<p>Submit a newsletter article addressing Club Ride/Club Rules and See Something/Say Something</p> <p>Fire current tax accountant</p> <p>Send email out to Little Red mailing list-Come out and ride with us, avoid lottery</p> <p>Will send a spreadsheet to awards committee of last year's venue options</p>
7-7:05	<p>Laurie, Vice President</p> <ul style="list-style-type: none"> • No info provided 	Nothing new to report	
7:05	<p>Liesa, Past-President</p> <ul style="list-style-type: none"> • No info provided 	Nothing new to report	
7:05-7:20	<p>Iris, Treasurer</p> <ul style="list-style-type: none"> • Input needed about accountants. • Update on budgeting. • Update on LRRH income statement. 	<ul style="list-style-type: none"> • We should break even with our costs of changing to the new CPA • Quarterlies will be generated by Iris • Club will buy QuickBooks • Motion made by Iris to hire new CPA, seconded by Tim, ALL in favor. There was a motion to hire Scott (last name) as our CPA. The motion was seconded. All were in favor. Scot will prepare tax form 990 for \$1000/year. May be additional consult fees PRN. Fees should not increase over last year • In the distant past the funds from Ulcer were used to fund our banquet and since we no longer have those extra funds, Little Red is our only fund raiser, the last banquet cost was 20k • Working on income/expenses from Little Red • Little Red funds our club so when we make a decision about donations, we need to look at the Club in terms 	<p>Register with the state as a solicitor</p> <p>Email information to Curt about turning in the actual refund page & receipts to Iris so that he can send a group email out</p>

		<p>of what is sustainable</p> <ul style="list-style-type: none"> • Not all expenses are in yet from Little Red, currently income @ 314k, expenses @ 188k • There is a specific form for Little Red refunds, small print, hard to read, please turn in the actual page and receipts to Iris • Received notification from Gesture (Silent auction)- Now accepting AMEX • Utah State Tax Commission- we doubled up on submitting a tax refund for sales tax on 2013, Bob Renwick had previously submitted and then Iris submitted. They have been contacted but there is no way to pay it back, they said don't worry about it, we can subtract the amount from 2014 • Will be out of town until July 15th, Peter will pick up mail 	
7:20-7:30	<p>Peter, Membership</p> <ul style="list-style-type: none"> • Awards committee prep 	<ul style="list-style-type: none"> • Current membership @ 409, 43 possible renewals, 5 new members, 23 already renewed (last June we had 480 members) • Better than 20% of our members are actively riding • GOAL- increase #'s of enthusiastic riders and add those who like to volunteer • Year End Awards Committee- Peter, Iris Laurie G, Penny & Lori • We should look at keeping the banquet @ JCC • Spoke with Phil Sarnoff who mentioned how hard it is to find volunteers. He will let us know about future need for volunteers 	Pick up mail in Iris' absence
7:30	<p>Cheryl, Communications</p> <ul style="list-style-type: none"> • No info provided 	<ul style="list-style-type: none"> • Working on Newsletter, would like articles and pictures from more people 	<p>Newsletter out by tomorrow 6/23</p> <p>Mention in newsletter that everyone needs to sign themselves in at rides</p>
7:30	<p>Steve, Webmaster</p> <ul style="list-style-type: none"> • No info provided 	<ul style="list-style-type: none"> • Website good, mailing list good, no problems 	
7:30-7:40	<p>Don, Road Captain</p> <ul style="list-style-type: none"> • No info provided 	<ul style="list-style-type: none"> • The club has 2 Antelope Park passes, we used them on Memorial day • 75 Ride leaders this year, request for board members to hold off filling holes so the new ride leaders can add rides • Night Moves will be coming to the calendar soon. These will be social night rides where we will need our lights • Everyone needs to sign themselves in on rides • Earlier starts for in town rides due to the heat 	Send email to ride leader list of rides that need leaders and encouraging ride leaders who haven't led many to put some on the calendar
7:40	<p>Lori, Secretary</p>	<ul style="list-style-type: none"> • What about having business cards made for the club that we could easily carry and handout • Passed out ass savers, which are rear fenders, 	

		potential award item	
7:40-7:45	Kean, Member at Large Penny, Member at Large Tim, Member at Large		Penny- design club business cards & have them printed (\$20 for 500 at Vista Print)
7:45-8	Overage cushion and round table		

Next Meeting:

Wednesday July 20 6 PM @ Penny's